

JENNY WHITE

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Profile: I am a highly motivated and dedicated English Language Tutor with a master's degree in TESOL, Trinity Diploma in TESOL, and 20 years' teaching experience. This includes 13 years at the University of Manchester, where I gained extensive experience teaching IELTS and EAP. I also developed expertise in using drama and role-play as teaching methods.

TEACHING AND TEACHING-RELATED EXPERIENCE IN UK

University of Manchester, Language Centre July 2003 – June 2009 / September 2010 to October 2017

- **General English Group Tutor:** Responsible for a group of 15 students. Preparing students for university study and professional English language use. Teaching optional modules focusing on British Culture and English for Academic Purposes. Writing a blog about British culture (www.harukanapeng.co.uk) and an upper-intermediate-level handbook to improve students' academic writing skills.
- **IELTS, FCE, CAE, and CPE Exam Preparation Tutor:** Teaching on intensive evening courses that enable students to improve their scores by developing strategies for different parts of the exams.
- **Pre-sessional Tutor:** Preparing international students for their undergraduate and post-graduate programmes. Facilitating the development of students' academic skills and language proficiency; focusing on essay writing, referencing, avoiding plagiarism, note-taking and summarising, and seminar and presentation skills. Guiding students through the process of writing a 2,000-word study project, supervising their research, planning, drafting and editing.
- **In-sessional Tutor:** Supporting international students by delivering weekly sessions on academic writing skills and academic speaking and listening. (Including writing material for the latter).
- **Academic Writing Tutor:** Providing one-to-one tutorial support for bachelor's, master's and PhD students who require specific feedback and guidance on their written assignments.
- **Academic Skills Tutor for Science Foundation Year undergraduates:** Teaching both international and native-speaking students how to write academic essays and give presentations for university.
- **LEAP Tutor (Language Experience for All Programmes):** Teaching on English Language in Use; a credit-bearing course for ERASMUS, visiting and exchange students who already have a good level of English. Assessing students on a group presentation and different written genre such as discursive essays, articles, formal letters, and an optional essay on a piece of English literature.
- **International Summer School Tutor:** Teaching on a five-week course about British culture. Developing language skills through task-based projects.
- **Teacher Trainer at Teacher Development Forum:** In this session I presented some findings from my MA research on the usefulness of role-play and drama in second language teaching. I examined some relevant theories, suggested practical ideas for the classroom and described a collaboration with colleagues on a drama project.
- **Interviewer:** Interviewing candidates for temporary, pre-sessional teaching roles.

Manchester Metropolitan University, Language Centre September 2009 – September 2010

(Sabbatical year from University of Manchester)

- **General English, EAP, and IELTS Tutor**

University of Manchester, Hulme Hall of Residence September 2004 - September 2006

- **Tutor:** Working as part of a welfare team to provide pastoral care and social activities for students.

Heybrook Primary School, Rochdale April – July 2003

- **Teaching Assistant:** Teaching literacy and numeracy to children who speak English as a second language.

TEACHING AND OTHER EXPERIENCE IN POLAND

Advanced Corporate Training, Warsaw 2001 - 2002

- **Business English Tutor:** Teaching business English to Polish professionals in large private sector companies on a one-to-one basis and to small groups

Polish Business News, Warsaw 2001

- **Writer and Proof-reader:** Writing and editing articles for a business magazine

Lacrosse Language Consultancy, Warsaw 2001 - 2002

- **Business English Tutor:** Teaching English for business purposes at Linklaters; a Warsaw law firm

Linguarama Polska, Warsaw 1999 - 2001

- **Business English Tutor:** Teaching English for business purposes in private and state-owned companies. Teaching BEC 2 (Cambridge Business English Exam Course)

Greenwich School of English, Warsaw 1998 - 1999

- **General English Tutor:** Teaching general English to children and teenagers (mainly Cambridge exam preparation)

EDUCATION, QUALIFICATIONS AND TRAINING

2016 – 2017 Equality and Diversity / Interviewing (University Staff Training and Development)

2011 – 2014 MA TESOL (Merit) University of Manchester

A 16,000-word dissertation based on original research on the usefulness of drama and role-play in the EFL classroom (Distinction)

2007 EAP Teacher Development Course, Heriot Watt University

2005 Trinity Diploma in TESOL City College, Manchester

1998 Cambridge CELTA, Leeds Metropolitan University

1995 - 1998 BA (Hons) English (2:1), University of Leeds

INTERESTS

Dance and music, theatre, literature, gym, hiking, nutrition and cooking